

Terms of Reference
Consulting Services CS49 – Gender Specialist
(2 person months intermittently over 15 months)
National Individual Consultant

1. BACKGROUND AND RATIONALE

PLEASE REFER TO <https://www.adb.org/projects/documents/mongolia-skills-employment-project-pam> for Project Administration Manual, which contains project and this assignment related information.

2. TERMS OF REFERENCE

Gender specialist. The gender specialist will have a graduate degree in social science, gender studies and other relevant disciplines, and at least 5 years of experience in social development and gender analysis. The specialist will be engaged intermittently for the whole duration of project implementation and work with the Ministry of Labor and Social Protection (MLSP), the Ministry of Education, Culture, Science and Sports (MECSs), the Project Implementation Unit (PIU), and other consultants involved in the implementation and monitoring of the gender action plan (GAP). The assignment will require trips outside Ulaanbaatar. Specifically, the specialist will:

- (i) Ensure that actions and activities specified in the GAP are implemented, monitored and reported and comply ADB's relevant policies.
- (ii) Collect sex-disaggregated data to monitor progress in achieving targets of the GAP.
- (iii) Recommend systems for collecting sex-disaggregated data to monitor and report progress in achieving targets of the GAP which form part of the management information system for the TVET and education sectors and/or are integrated into project activities.
- (iv) Advise MLSP, MECSS, and PIU staff on the project related gender issues.
- (v) Support the communication specialist, the occupational standards, assessment and certification specialists, the technical and vocational skills training specialists, the graduate tracer studies specialist, the TVET management training specialist, and career guidance specialists to carry out actions and activities specified in the GAP.
- (vi) Assist PIU in preparing the section on the GAP of quarterly and annual reports.

3. CLIENT'S INPUT AND COUNTERPART PERSONNEL

- (a) Services, facilities and property to be made available to the Consultant by the Client: table, chair, access to printer, copier, internet at PIU office.
- (b) Professional and support counterpart personnel to be assigned by the Client to the Consultant: Not applicable.
- (c) Client will provide the following inputs, project data and reports to facilitate preparation of the reports: All the data available with Government and TVET providers and senior secondary schools.

Deliverables (without prejudice to other deliverables as specified in the detail TOR above)

Report 1: includes a report on activities conducted; sex-disaggregated data collected and analyzed; recommendations for systems for collecting sex-disaggregated data to monitor and report progress in achieving the targets of the GAP; the section of the GAP of the third quarterly report of 2018 - by 10 October 2018

Report 2: includes a report on activities conducted; sex-disaggregated data collected and analyzed; the section of the GAP of the first quarterly report of 2019 - by 10 April 2019